

Patriot Preparatory Academy Address Change Request

New Proof of Residence (new lease or mortgage statement, utility bill, etc.) must be included with this form; refer to back of this page for acceptable proof of address documents.

Parent/Guardian _____
First Last

Student(s) _____
First Last Grade

First Last Grade

First Last Grade

Previous Address _____
Street City, Zip
Last day/date at previous residence _____

New Address _____
Street City, Zip
County of Residence _____
First day/date at new residence _____
New school district student resides in _____

Phone numbers & email addresses must be changed in the Parent Portal by the parent.

New home phone # _____ New cell phone # _____
New e-mail address _____

By signing, I verify that all the information provided is true, accurate, and verifiable to the best of my knowledge.
New Proof of Residence (see back of this form) must be included with this form.

Parent/Guardian Signature Date

FOR OFFICE USE ONLY:

____ rec'd in office _____ SI (date _____)
____ proof of residency _____ ODDEX -- submitted (date _____)
_____ ODDEX -- verified (date _____)
_____ Transportation (_____)

Former SD _____ IRN _____
Last day at former residence _____

New SD _____ IRN _____
First day at new residence _____

Acceptable Proof of Residency Documents -- 1 form required

1. Mortgage or Lease
 - a. It must be in the legal guardian's name.
 - b. Full Physical Address (street, city, state, zip).
 - c. Full Date – Month/Day/Year within the last 60 days
2. A utility bill or receipt of utility installation issued within 60 days of enrollment; **No disconnect/shut off notices;**
3. A paycheck or paystub issued to the parent or student within 60 days of the date of enrollment that includes the address of the parent's or student's primary residence;
4. The most current available bank statement issued to the parent or student that includes the address of the parent's or student's primary residence; or
5. Any other official document issued to the parent or student that includes the address of the parent's or student's primary residence such as Notice of Benefits from the Dept. of Job & Family Services.

NOT ACCEPTABLE VERIFICATIONS: PPA WILL NOT ACCEPT the following verifications

- Documents with PO Box; Disconnect/shut off notices; Wireless/cell phone bills/cable bills