

# COMMUNITY SERVICE RECORD SHEET

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Homeroom/Teacher: \_\_\_\_\_

## Due Dates for 2018-2019 School Year

1st Quarter: October 16, 2018

2nd Quarter: December 20, 2018

3rd Quarter: March 13, 2019

4th Quarter: May 10, 2019

|   |                             |
|---|-----------------------------|
| _____ has volunteered his/her services at _____ |                             |
| (name)  | (place)                     |
| by _____  |                             |
| (description of job)                            |                             |
| Date of service _____                           | Amount of time served _____ |
| Supervisor's Signature _____                    | Position _____              |
| <b>Pre-approved activity</b> _____              |                             |
| <b>Mrs. Miller's signature and activity</b>     | <b>Date</b>                 |

|   |                             |
|---|-----------------------------|
| _____ has volunteered his/her services at _____ |                             |
| (name)  | (place)                     |
| by _____  |                             |
| (description of job)                            |                             |
| Date of service _____                           | Amount of time served _____ |
| Supervisor's Signature _____                    | Position _____              |
| <b>Pre-approved activity</b> _____              |                             |
| <b>Mrs. Miller's signature and activity</b>     | <b>Date</b>                 |

## **Patriot Preparatory Academy: Community Service (Grades 9-12)**

### **I. Requirements**

Each student in the 9<sup>th</sup> through 12<sup>th</sup> grades must complete 5 hours of community service **each quarter**. The student must meet these requirements in order to graduate or to return to Patriot Preparatory Academy the next school year. To report hours served, the student will turn in a Community Service Requirement form signed by the adult supervisor. **All activities that are not listed below must be pre-approved by Mrs. Miller PRIOR to beginning the activity.**

### **II. Purpose**

Our desire is that our students develop a commitment to serve those in their community. As a college prep program, students are required to do a minimum of 20 hours of community service per academic year.

III. The completed community service form must be given to the Mrs. Miller at the end of each quarter on the specified date given by administration (see other side of this form for specific dates). If the completed record is not received by Mrs. Miller on the given day at the end of the quarter, the hours will not be counted.

### **IV. List of Approved Community Service Activities**

1. Class organized service
2. Intramural coaching
3. School organized service
4. Tutoring programs
5. Hospital volunteer
6. Nursing home
7. Athletic volunteer hours
8. Community service volunteer
9. Literacy program
10. Club service project
11. Youth group leadership
12. Volunteer camp staff